



THE CITY UNIVERSITY OF NEW YORK  
222-05 56<sup>th</sup> Avenue, Bayside, NY 11364-1497

### The Campus Writing Center



Library Building,  
First Floor  
718-631-6663

Dear Faculty,

Please send any student(s) who would benefit from working with a writing tutor to The Campus Writing Center with a copy of this letter. Our delivery to students now includes such services as:

- ☞ One-to-one and small group tutoring assistance for all English (writing *and* literature) and writing-related coursework, as well as for WI assignments across the curriculum;
- ☞ 24-hour online writing assistance and e-tutoring with Writing Center’s “Tiger Write” system for writing and writing-intensive courses;
- ☞ Tutoring with laptops in the Writing Center’s wireless environment; and
- ☞ English Grammar Workshops

We look forward to working with your students, and hope you will encourage them to seek us out!

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**Instructors: Please Fill Out Below And Have Students Bring To  
The Campus Writing Center, Library First Floor, L-113**

\_\_\_\_\_ would benefit from being tutored in \_\_\_\_\_.  
(Name) (Course)

► Is this a WI Section of a non-EN Course?  Yes  No \_\_\_\_\_  
(Course / Section)

*Instructor’s Comments to Writing Center Tutors:*

Could you please address the following concepts/approaches in your tutoring session with this student:

- a)
- b)
- c)

\_\_\_\_\_  
(Instructor’s Name)