



## Center for Tutoring and Academic Support

### How to Use TigerWrite

#### What is TigerWrite?

TigerWrite is a free, online tutoring service created to assist QCC students with their writing. Users can submit their writing assignment (essays, research papers, scholarships, resumes, etc.) to TigerWrite and receive feedback from trained QCC writing tutors.

The TigerWrite system is asynchronous, meaning students and tutors do not need to be logged in at the same time because it is not a live service. QCC students can submit paper drafts or revisions to TigerWrite, and an e-tutor will respond within 48 hours.

#### Is TigerWrite Right for Me?

Although not interactive like a face-to-face tutoring session in the Writing Center, TigerWrite could be a helpful option for you if:

- You have a full or partial draft of your paper;
- You can wait 2 days for feedback and then revise your assignment before submitting it;
- You want writing assistance but are unable to come to campus; **and/or**
- Your instructor has required your class to submit an assignment to TigerWrite.

#### How Does TigerWrite Work?

TigerWrite is designed to be simple to use, with on-screen instructions that guide you each step of the way.

#### **Here is the basic process for creating your tutoring session in TigerWrite:**

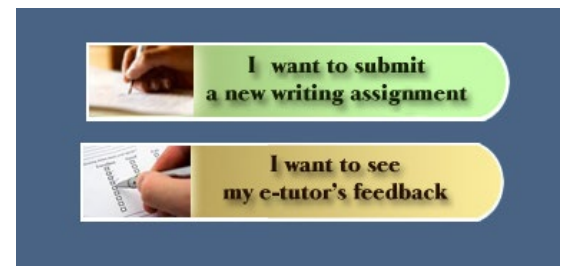
1. Log into TigerWrite at <http://www3.qcc.cuny.edu/TigerWrite/>

Enter your:

First Name, Last Name,  
and Student ID#

The login page has an orange background. On the left, there are two blue buttons with white text: 'I AM A QCC STUDENT' (with a student icon) and 'I AM A TUTOR' (with a tutor icon). To the right of these buttons are three white input fields with orange borders, labeled 'First name', 'Last name', and 'Student ID'. Below these fields is a blue 'login' button. In the top right corner, there is a link that says 'How to use TigerWrite'.

2. Click "I want to submit a new writing assignment"



3. Then, select the class that your paper is for.

A dark blue rectangular area with two rows of course selection options. The first row is labeled "Your courses:" and features a dropdown menu with "Scholarship" selected, followed by a blue "submit" button. Below this is the word "or". The second row is labeled "All courses:" and features a dropdown menu with "Select from list..." selected, followed by a blue "submit" button.

4. Next, tell us about your assignment\* and provide a copy of your paper:\*\*

A dark blue rectangular area titled "2. Your Assignment" in orange. It contains three sections: "A. Describe your assignment in detail (500 word limit)" with a large white text area; "B. Which draft are you working on" with radio buttons for "1st", "2nd", and "3rd"; and "C. Upload your paper (acceptable file formats are .doc, .docx, .pdf, maximum size 200K; filename cannot contain any special characters other than letters and numbers)" with a "Choose File" button and "No file chosen" text. Below these is a large "OR" in yellow. At the bottom is a section titled "Type or paste your paper here (~2000 words limit)" with a rich text editor toolbar and a white text area.

**\*Tutor Tip 1:** The more details you provide, the better our feedback! Please type or copy/paste as many directions as you can from your assignment sheet.

**\*\*Tutor Tip 2:** For best results, upload your paper instead of pasting it on screen. This way, your tutor will be able to see all of the formatting features in your paper.

5. Finally, indicate what questions you have for the writing tutor:

**3. Your Writing Concerns**

What would you like feedback on? (Choose 1 or 2)\*

- ☐ Am I following the assignment?
- ☐ Is my thesis/main idea effective?
- ☐ Are my main points clear/developed enough?
- ☐ Is my paper well-organized?
- ☐ Do I use research/quotes appropriately?
- ☐ Have I applied APA/MLA style effectively?

Other: (200 word limit)

6. When your submission is complete, click "submit" to send us your paper. A CTAS Writing tutor will review your paper and respond to your concerns within 48 hours.